Office of American Spaces
Electronic Resources Intern

VIRTUAL STUDENT FOREIGN SERVICE

V S F S

Project Title	Office of American Spaces Electronic Resources Intern
Project Summary	Create research guides, webinar and presentation materials, and online surveys for staff and members of American Spaces worldwide.
Country	United States
Agency	Department of State
DoS Office	IIP/NOC
Post	N/A
Section	N/A
Number of Interns	2

Project Description

The American Spaces Program connects over 700 U.S. government-run and partner Spaces around the world. These Spaces provide access to information about the United States and engage host country citizens in discussions on U.S. policy, culture and values. The Office of American Spaces provides resources for programming that highlights the U.S. State Department's key policy initiatives. The Electronic Resources Intern will work with the Field Support Team to write research guides on policy topics, create materials for the Office to present to Spaces via webinar and in-person workshops, create materials for Spaces to present to their members, and help construct and assess surveys of Spaces staff and members on resources and training.

Desired Skills Interests

Skill
Course development
Editing
Independent
MS Office
Online training design
Proofreading
Research

Additional Information

None

Language Requirements

None